

**JJC Homes of Rhinelander, Inc.
(The Alice Haus & The Josephine Haus)
EMPLOYMENT APPLICATION**

To qualify for employment in a Class C Community Based Residential Facility, the applicant must be at least 18 years of age.

DATE: _____

POSITION APPLIED FOR: _____

_____ Full-time _____ Part-time _____ 7-3 _____ 3-11 _____ 11-7

DATE AVAILABLE TO START: _____

WI CNA: _____yes _____no

PERSONAL INFORMATION:

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SOCIAL SECURITY NUMBER: _____ - _____ - _____

Drivers License: _____ State: _____

Insurance Company (Medical): _____

EDUCATION

High School	Degree/Yrs. Completed
College	Degree/Yrs. Completed
Technical School	Degree/Yrs. Completed
Other	Degree/Yrs. Completed

EMPLOYMENT HISTORY

Start with most recent job

1. Employer: _____ Start _____ End _____

Address: _____

Phone: _____ Supervisor: _____

Position: _____ Start Wage: _____ End Wage: _____

Duties: _____

Reason for Leaving: _____

2. Employer: _____ Start _____ End _____

Address: _____

Phone: _____ Supervisor: _____

Position: _____ Start Wage: _____ End Wage: _____

Duties: _____

Reason for Leaving: _____

3. Employer: _____ Start _____ End _____

Address: _____

Phone: _____ Supervisor: _____

Position: _____ Start Wage: _____ End Wage: _____

Duties: _____

Reason for Leaving: _____

References: DO NOT LIST RELATIVES

Acceptable References include: CO-WORKERS, CLERGY, NEIGHBORS, and LANDLORDS ETC.... List at least 3 persons

NAME	ADDRESS	RELATIONSHIP	PHONE	YEARS KNOWN

ADDITIONAL SKILLS & TRAINING THAT QUALIFY YOU FOR THE POSITION. PLEASE LIST ANY WI CBRF CERTIFICATES THAT YOU HAVE COPIES OF.

OTHER INFORMATION:

How did you hear about JJC Homes of Rhinelander, Inc.? _____

Names of friends and/or family employed by us. _____

Please briefly answer the following questions.

1. Alzheimer’s research is changing every day, are you willing and able to read and learn about these changes to assure the best possible care?
2. Several kinds of confusion in the elderly require much individual time and patience. Please give an example of where you were able to show great patience and another where you were not.
3. Please list some examples of the positive and negative aspects of growing old.

4. Please describe how you would handle the following situation: Mrs. Anderson has intentionally dropped her drink on the living room rug, and then yelled, “There. Now clean it up!” Why did she do this? How would you handle it?

JJC Homes of Rhinelander, Inc. (herein referred to as JJC Homes)

IMPORTANT - PLEASE READ CAREFULLY BEFORE SIGNING THIS FORM

1. I understand that as an equal opportunity employer, this company’s policy, as well as Federal and State laws prohibit discrimination in employment based on race, color, religion, sex, national origin, physical handicap, or age with respect to individuals who are at least 18 years of age.
2. All information contained in this application is true and correct without consequential omissions of any kind. I understand that misrepresentations or omissions of any kind may result in denial of employment or be cause for subsequent dismissal if I am hired. I agree JJC Homes should not be held liable in any respect if my employment is denied or terminated because of false statements or omissions made by me.
3. I understand that JJC Homes of Rhinelander, Inc. is an Employment at will Employer.
4. I understand that the residents of JJC Homes may require my ability to physically assist in positioning or transfer needs. I am willing to demonstrate my ability to lift up to and including 50 pounds. I accept the responsibility of learning and continuing safe positioning and transfers or residents for my benefit as well as the resident’s. I will be mindful of proper gait belt and mechanical lift use, following the care plan directives. I have no condition, at this time, which would prevent me from doing activities of care. I also understand that some of the resident cares include cleaning up human waste, blood and body fluids. There may be persons I need to care for that are unable to direct their behavior and I will need to conduct my behavior in a safe, appropriate manner for the resident and myself. I understand the job requires that I am awake. I understand that all positions require the ability to work every other weekend and holiday.
5. I authorize JJC Homes to investigate my responses on this application and contact any or all of my former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about me or my employment. I voluntarily and knowingly fully release and hold harmless any person or organization that provides information pertaining to me or my employment. As part of this application for employment, I

hereby authorize the company to investigate my references and to make an independent investigation of my character, conduct and employment records.

6. I understand that upon receiving a job offer, the offer is contingent upon receiving a satisfactory physical examination of which I may be responsible for payment of, background investigation and potential random drug screening. Such investigation may include inquiries from employers, educational institutions, references, and state and /or federal agencies to obtain criminal records, the status of credentials or professional license or certifications and background information from county and local records, military records and discharge status, tribal court proceedings and out-of-state criminal history searches may also be requested and reviewed. I further agree that failure to reveal any prior employer, or giving of false or misleading information by me will be grounds for termination of employment.
7. In consideration of my employment, I agree to conform to the rules and regulations of this organization. I consent to completing a post offer, pre-employment medical questionnaire and a potential, post offer, pre-employment random drug test. If a condition warrants further physician documentation up to and including chest x-rays, I will be responsible for all costs incurred. If employed, I consent to taking an alcohol and/or drug test for reasonable cause throughout the course of my employment.
8. Regardless of whether or not I become employed by JJC Homes, I recognize that this application is not and should not be considered a contract of employment. I understand that employment at JJC Homes is on an at-will basis and that my employment may be terminated with or without cause, and without notice, at any time, at my option or the company's. I further understand that no company employee or representative has the authority to enter into a contract regarding duration or terms and conditions of employment.

Signature of Applicant: _____ Date: _____